

Form #2:

Letter to Guardians

Instructions: You or your child(ren)'s other parent should complete this form and send it to each potential guardian, including alternates.

For additional copies of this form, or if you prefer completing forms on a computer, refer to the electronic files included with your Kit. Note that you will be unable to save electronic files without a full version of Adobe Acrobat®. However, you can print hard copies for your use and distribution.



[Today's date]
[Name of potential permanent guardian(s)]
[Address of potential permanent guardian(s)]
[City, state, ZIP of potential permanent guardian(s)]
Dear[Name of potential permanent guardian(s)]:
I am writing to share important information with you about my estate plan and your role related to that plan. I have chosen you to serve as a potential Guardian for my minor child(ren). This is ar important responsibility reflecting my trust and confidence in you.
Introduction to Your Role and Responsibilities as a Guardian
As a guardian, you would be responsible for caring for and loving my child(ren) in the event of my incapacity or death. Guardians are responsible for making medical and educational decisions for the children and otherwise providing for their needs.
In the event that I am unable to care for my chil(ren) due to incapacity or death, you should ensure
that you immediately make arrangements to take custody of my child(ren), if necessary. All
documentation that authorizes you to take custody of my child(ren) is stored
There is nothing you need to do now. However, I invite you to call, e-mail, or write me with any questions about your role in this plan.
Warmly,
[Sign here]
[Print your name]



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